

How to Apply for the Position of General Manager of Oberlin Cable Co-op

1. Please make sure that you have read the document “Job Description”.
2. You can apply ONLY if you meet the three minimum qualifications:
 - a. **Management experience** in broadcast TV and/or cable TV and/or Internet;
 - b. Experience managing technical personnel;
 - c. Experience creating and working within the constraints of an annual budget.

Candidates who meet the minimal qualifications will then also be evaluated on:

- a. An understanding of, and commitment to, Oberlin Community Co-op’s community-oriented mission;
 - b. An understanding of national Internet operating architectures and associated cost elements;
 - c. An understanding of the cable TV marketplace,
 - d. An understanding of the various methods for transmitting digital information from source to user;
 - e. Technical knowledge and skills related to the services, and means of service provision, used by Oberlin Cable Coop.
 - f. An understanding of applicable State and Federal telecommunications laws and reporting requirements.
 - g. Oral, written and technological communications skills;
 - h. Proficiency with the rules of accounting and associated business software;
 - i. The ability to work with and under the review of a Board of Trustees.
3. To apply, send the following three documents via email to managersearch@oberlin.net with GM APPLICATION in the subject line.
 - a. Your resume including professional and community service experiences
 - b. A cover letter briefly describing the ways in which you meet the minimum requirements; other experiences, skills and qualities that make you a good candidate for the position relative to the desired qualifications and a statement of why you would be a good fit for this position.
 - c. A list of three individuals who can serve as references for you. Two should relate to your professional work and one to your community service. Please include Name, title, address and contact information. Please note that no references will be contacted until we reach a final stage in our search. Candidates will be notified before we reach out to references.
4. We will keep you informed of your status as the search progresses.